



**Maddie’s® Lifesaving Academy
at Austin Pets Alive!
#ThankstoMaddie**

Student Agreement

This letter of agreement confirms the responsibilities of Austin Pets Alive! (APA!) and the student in the apprenticeship and the beginning and ending dates of the apprenticeship.

Please complete information below, read agreement (front and back), sign and return to your instructor on day one of your apprenticeship.

Apprenticeship Course: _____

Beginning date: _____

Ending date: _____

Name: _____ Mobile Phone: _____

Title: _____ Organization: _____

Emergency Contact: _____ Phone: _____

Responsibilities

Student:

1. Assume personal and professional responsibilities for his/her action and activities.
2. Maintain professional relationship with APA! employees, volunteers, and customers.
3. Utilize a courteous, enthusiastic, open-minded, critical approach to policies and procedures within the profession.
4. Relate and apply knowledge acquired in the training academy setting to the hands-on training setting.
5. Develop self-awareness in regard to attitudes, values, behavior patterns, etc. that influence work.
6. Prepare for and utilize meetings and other opportunities of learning afforded at APA!
7. Be consistent and punctual to all sessions scheduled during the apprenticeship.
8. Student will not leave the premises prior to end of day without notifying trainer first.
9. Transportation to and from apprenticeship campus will be the responsibility of the student.
10. Students will not be required to perform any employee-type duties, except as the same are reasonably related to the learning experience provided by the agreement. Students will not fill current job vacancies or replace regular employees,

(Continued on back)

- nor will they be eligible for unemployment insurance or workers' compensation benefits.
11. The student' place of employment is responsible for covering all medical expenses associated with any injury or illness sustained at APA! during the apprenticeship.
 12. All students at APA! are considered designated caretakers of all animals owned and cared for by Austin Pets Alive!.

Trainers:

1. Orient the student to APA!'s structure and operations.
2. Orient the student to APA!'s policies and procedures regarding appropriate dress, office hours, and applicable leave policies.
3. Introduce the student to the appropriate professional and clerical staff.
4. Provide the student with adequate resources necessary to accomplish objectives.
5. Afford the student the opportunity to identify with the trainer as a professional staff person by jointly participating in all job related training opportunities.
6. Assign and supervise the completion of tasks and responsibilities that are consistent with the student's role and objectives.

Other Items:

1. APA! can require a student withdraw from its program whose conduct of work with staff, volunteers, customers, or animals is not, in the opinion of the trainer and supervisor, in accordance with acceptable standards of performance.
2. The student shall hereby waive and release APA!, the trainer, its employees, and volunteers from any and all liability for injury or damage they may suffer while attending any training session. He/She shall expressly assume the risk of any such damage, injury or illness while attending any training session at APA!.
3. In consideration of, and as inducement to acceptance of the student's use of APA!'s property, he/she hereby agrees to indemnify and hold harmless the staff and volunteers of APA! From any and all claims as a result of any action by any person or animal while on APA!'s property.
4. Photographs and/or video may taken at apprenticeships for publicity, promotion, or educational purposes. By attending this apprenticeship you consent to the trainers using your image and likeness, understanding that all materials will remain the property of APA!. Neither subjects nor their pets are eligible for compensation or payment resulting from the use of photographs taken during apprenticeships.
5. The apprenticeship will be free of any direct or indirect racial, ethnic, sexual, religious, sexual orientation or gender identity discrimination.

I understand that by signing this document, I certify that I have read and voluntarily sign this waiver and release all liability and indemnification. I understand that this document may be used in a court of law in the event of a breach.

Student Name (please print): _____

Student Signature: _____

Date: _____